



# ISTITUTO MATTEI

## PROGRAMMA SVOLTO DI LINGUA E CIVILTÀ INGLESE

A. S. 2015/2016 CLASSE : III A Corso Serale- DOCENTE : VARVAZZO GABRIELLA

TESTO: Schede e appunti elaborati dalla docente.

- Revisione delle strutture grammaticali e sintattiche della lingua Inglese: i tempi del presente, del passato, del futuro. I comparativi e superlativi.
- EUROPASS: Personal History Form  
Letter of Application: Answering to a Job Ads.
- The BUSINESS LETTER  
The parts of a business letter.  
Communication in Business  
Steve Jobs' biography
- COMMERCE AND TRADE  
Goods and needs  
Trade and services to trade  
Import and Export  
Sectors of Production
- SALE  
The contract  
The stages of transaction  
The channels of sale  
B2B- B2C- C2C
- THE BRITISH POLITICAL INSTITUTIONS  
The Sovereign  
The Parliament  
The Government
- THE EUROPEAN UNION  
The monetary system  
The EURO  
SEPA  
The European Central Bank  
EU institutions

Caserta li, 08/06/2016

Varvazzo Gabriella

